



TRAINING & EVENTS October to Feb 2011



Improving Communication Across Cultures Workshop

This Workshop aims to develop an understanding of culture and its influence on communication and its impact on individuals

16th Nov 2010, 9.30am-4.30pm @ 5 Russell Town Avenue, Redfield Bristol BS5 9LT
Cost: £30.00 to BDA members & £60 Lunch will be provided.

EMERGENCY FIRST AID AT WORK

This New HSE approved Emergency First Aid at Work course, is designed to provide small VCS groups to be equipped to support their organisation and clients with certificated First Aiders in their workplace to meet the Health and Safety (First Aid) Regulations. The course will be run over one day and includes both theory and practical sessions, in a relaxed atmosphere, designed to boost a candidate's confidence

2nd Dec 2010 Time: 9am-4pm Venue: 5 Russell Town Avenue, Redfield Bristol BS5 9LT
Cost: £45.00 to BDA members & £90 Lunch will be provided

Project Planning

This workshop session covers key aspects of Project Management and is designed to give simple, practical aids to help people manage projects.

Dec 9th 2010, 9.30am-4.00pm @ 5 Russell Town Avenue, Redfield Bristol BS5 9LT
Cost: £30.00 to BDA members & £60 Lunch will be provided.

Business Planning

This one day business planning course will show you how to prepare a high quality plan using easy to follow steps from why you need a business plan to once created how to use it.

Date: 10th Feb 2011, time: 9.30am – 4pm @ 5 Russell Town Avenue, Redfield Bristol BS5 9LT
Cost: £30.00 to BDA members & £60 Lunch will be provided.

WANT TO TAKE PART IN POLITICS?

Participants will by the end of this session have a better understanding of what happens in the Council House, what Councillors do and . By the end of the event, you can find out the practical and real ways of HOW TO TAKE PART IN POLITICS right here in Bristol

Date & Time TBC, Venue: 5 Russell Town Avenue, Redfield Bristol BS59LT. Cost: Free



BRIGHT TRAINING COURSES FOR ADVICE WORKERS:

Introduction to Dept & Money Advice, 3rd, 9th, 24th Nov 2010 (have to attend all 3 sessions)

Housing Benefit & Council Tax Benefits: 7th Dec 2010

Working Tax Credit & Child Tax Credit: 15th Dec 2010, Pension Credit: 20th Dec 2010

For further detail on all courses, times & venues and bookings visit: <http://www.brightproject.org.uk/training.htm>



For all booking and further information on all the above training

Contact: Charlene on: 0117 9396645 or email: charlene@blackdeva.org.uk .

More information on future training & booking details, visit <http://www.blackdeva.org.uk/training/upcoming/training>

